

PRIVATE BANKING

# Sole Account Application Form



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## PERSONAL DETAILS

Title

Surname

First Name

Middle Name(s)

Date of Birth (dd/mm/yyyy)

D	D	M	M	Y	Y	Y	Y
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Town of Birth

Country of Birth

Address

  
  


Post Code/Zip Code

Town/City

Country

Length of Time at Address (years/months)

Years:	Months:
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If you have spent less than 3 years at the above address, please state previous address:

  
  


Post Code/Zip Code

Town/City

Country

Length of Time at Address (years/months)

Years:	Months:
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## Correspondence Address (if applicable)

Please state your preferred correspondence address if it differs from your residential address

  
  


Post Code/Zip Code

Country

Reason for Correspondence Address

  
  


## Contact Details

E-mail Address

Home Phone (country code/area code/number)

Mobile/Cell Phone (country code/area code/number)

Work Phone (country code/area code/number)

## Identification Details:

ID/Passport Number

Date of Issue (dd/mm/yyyy)

D	D	M	M	Y	Y	Y	Y
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Date of Expiry (dd/mm/yyyy)

D	D	M	M	Y	Y	Y	Y
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National Insurance Number (if applicable)

Taxpayer Identification Number (if applicable)

### Gender

☐ Male ☐ Female

### Marital Status

☐ Married/Civil Partner ☐ Single

Other (please state if applicable)

### Residence

☐ UK Resident ☐ Non-UK Resident

### Residence Status

☐ Owned - Outright ☐ Owned - Mortgage  
☐ Living with parents ☐ Shared/Part-owned ☐ Renting

Other (please state if applicable)

### Further Information

Are you an existing Account Holder with Jordan International Bank Plc?

☐ Yes ☐ No

If yes, please provide the account number(s)

  
  


Please list any accounts you currently hold with other financial institutions, including the names of the banks

  
  


How did you hear about Jordan International Bank?

☐ Existing Customer ☐ Personal Recommendation  
☐ Social Media ☐ Search Engine/Website

Other (please specify)

### Employed (if applicable)

Occupation

Job Title

Employer's Name

Employer's Address

  
  


Post Code/Zip Code

Town/City

Country

Number of Years Employed

Salary (Gross)

 £

Bonus/Commission

 £

Other Income

 £

How is your salary paid? (or pension if retired)

☐ Direct to bank ☐ Cheque ☐ Cash

Frequency

☐ Weekly ☐ Monthly

### Self-employed (if applicable)

Business Name

Business Address

  
  


Post Code/Zip Code

## EMPLOYMENT DETAILS

### Employment Status

☐ Employed ☐ Self-employed ☐ Retired



Town/City

Country

Number of Years in Business

### Net Profit (last 3 completed years)

Year 1

 £

Year 2

 £

Year 3

 £

### Name and Address of Accountant

Business Name

Business Address

  
  


Post Code/Zip Code

Town/City

Country

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### ACCOUNTS REQUIRED

Select which accounts you want to apply for:

#### CURRENT ACCOUNT

☐ GBP ☐ USD ☐ EUR ☐ JOD

#### CHEQUE BOOK (GBP only)

☐ Yes ☐ No

#### PAYING IN BOOK (GBP only)

☐ Yes ☐ No

*Current accounts will receive monthly statements produced on the last day of the month.*

### SERVICES REQUIRED

Select which services you want to apply for:

**DEBIT CARD** (only available with a GBP current account)

☐ Yes ☐ No

If yes, select the method you wish to receive your debit card:

☐ Your correspondence address ☐ Collect from our office

*We urge you to read our Debit Card Terms & Conditions.*

#### INTERNET BANKING ACCESS

☐ Yes ☐ No

*Please note: Joint account holders who do not have an 'either to sign' mandate over their account(s) will have an Internet Banking "display" access only.*

*We urge you to read our Debit Card Terms & Conditions.*

If yes, select the method you wish to receive your username:

☐ Your correspondence address ☐ Collect from our office

### MONTHLY MINIMUM BALANCE REQUIREMENT

As a "personal" customer, you must maintain a monthly average balance of:

☐ **GBP £50,000** (or currency equivalent in USD/EUR/JOD)

*During a calendar month, you will need to hold this average aggregate balance across your Current, Savings or Fixed Deposit accounts with us.*

*Should your average aggregate balance for that month fall below this threshold, you will be advised by e-mail/letter.*

*In such instances, you may be charged a fee at the end of each month until you once again meet the monthly average aggregate balance requirement. Please refer to our current Schedule of Charges leaflet.*

### SECURITY QUESTIONS

As part of our data protection requirements, we must identify you before we communicate any information to you. To enable us to do this, please provide us with the following information that is unique to you:

Mother's Maiden Name

Memorable Word/Phrase

Memorable City

Name of First School

### ACCESSIBILITY QUESTION

At Jordan International Bank, we strive to provide excellent service to all our customers. Please let us know if you have any specific accessibility needs so we can assist you better.

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Your information will be kept confidential. Examples include large print documents, documents translated, braille documents or assistance with digital services.

Specify any accessibility needs you require

## IDEMNITY TO OPERATE YOUR ACCOUNT BY PHONE AND/OR EMAIL

The operation of accounts by instructions communicated via phone/email offers you, the account holder, the practical option of providing instructions to the Bank swiftly. These means of communication carry greater risks than the provision of instructions by post or in person. The Bank is prepared to accept your instructions by telephone or email, and to implement these instructions for our order. However, to protect the Bank from exposure to the greater risk of transaction failure or other loss to your account, the Bank requires you to provide it with this indemnity.

### Applicant Signature

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## DECLARATION OF WEALTH

Provide as much relevant information required to substantiate the source of your wealth.

### Assets:

Approximate Net Worth (excluding principal residence)

How was your wealth generated?  
(i.e. what economic activity generated your net worth?)

Investments (capital gains)

Sale of Property/Business  
(when, name of business, value, address)

Inheritance/Gift (from whom, year received, approximate value in Sterling, how did the donor create their wealth?)

Other (please specify)

### Liabilities:

Mortgages

Personal loans

Unsecured loans

Others

## KYC (KNOW YOUR CUSTOMER) INFORMATION

Please help us understand how your account(s) will be operated with Jordan International Bank Plc

Purpose of opening your account

### Expected Values of Credit (per month)

Cheque Deposits

Cash

Bank Transfers

### Total Estimated Yearly Value of Account:

- ☐ £50,000 - £99,999
 ☐ £100,000 - £249,999  
☐ £250,000 - £499,999
 ☐ £500,000 and above

### For Office Use Only (Interviewer/Officer):

Name

Position

Signature

Date (dd/mm/yyyy)

D	D	M	M	Y	Y	Y	Y
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## POLITICALLY EXPOSED PERSON(PEP) DECLARATION

Please confirm whether you are a PEP in your own right or whether you are an immediate family member or close business associate of a PEP.

A PEP is defined under the UK anti-money laundering legislation as:

**A person who holds or has held a high political profile or public office within the last 12 months.**

Individuals with such prominent public functions include:

- Heads of State, heads of government, ministers and deputy or assistant ministers;
- Members of parliaments or of similar legislative bodies;
- Members of supreme courts, of constitutional courts or of other high-level judicial bodies the decisions of which are not subject to further appeal, except in exceptional circumstances;
- Members of courts of auditors or of the boards of central banks;
- Ambassadors, charges d'affaires, and high-ranking officers in the armed forces (other than in respect of relevant positions at Community and international level);
- Members of the administrative, management or supervisory boards of state-owned enterprises; and directors, deputy directors and members of the board or equivalent function of an international organisation.

*These categories do not include middle-ranking or more junior officials.*

### An immediate family member of a PEP.

Such family members include:

- A spouse or partner of that person;
- Children of that person and their spouses or partners;
- Parents of that person;
- Brothers, sisters, uncles and aunts.

### A known close business associate of a PEP.

Such associates include the following:

- An individual who is known to have joint beneficial ownership of a legal entity or legal arrangement, or any other close business relations, with a PEP; and
- An individual who has sole beneficial ownership of a legal entity or legal arrangement which is known to have been set up for the benefit of a PEP.

### I hereby declare that:

☐ I do not consider myself to be a PEP

☐ I do consider myself to be a PEP

If you do consider yourself to be a PEP, please specify the position you hold or have held in the last 12 months:

### I hereby declare that:

☐ I am not an immediate family member or close business associate of a PEP

☐ I am an immediate family member or close business associate of a PEP

If you are an immediate family member or a close business associate of a PEP, please provide details of the immediate family member or close business associate who is a PEP:

Full Name

Position

Relationship to you

*I hereby further declare that the information in this section is accurate, and I will amend this declaration in case of any changes to circumstances of my PEP status without any undue delay.*

## DECLARATION AND AUTHORISED SIGNATORY

### 11.1 TERMS AND CONDITIONS:

- I hereby acknowledge receipt of and confirm that I have read, understood, and agree to be bound by the Bank's Terms and Conditions (governing the operation of the account(s) and any other services/products) and Schedule of Charges, as amended from time to time.
- I understand that these materials, together with this Application Form, constitute the Bank's Agreement with me to provide its services.
- I authorise you to conduct credit reference checks, identity checks, sanction list checks and other enquiries in accordance with your normal procedures.
- I agree that you may share my personal details with fraud prevention or credit reference agencies for use in verifying my identity, credit decisions or for fraud and money laundering prevention.

### 11.2 COMPLETION OF THIS APPLICATION FORM

- I declare that the information provided in this Application Form and supporting documents is true, complete, and up to date.
- I confirm my understanding that the Bank, in making its decision to open any account or provide any other related services, will be relying on such information.
- I agree to notify the Bank immediately if I become aware of any changes to the information provided in this Application Form.

☐ I have received and confirm that I have read the Financial Services Compensation Scheme Information Sheet and Exclusions List.

### 11.3 BINDING AGREEMENT:

I acknowledge my obligation to provide various documents, as requested by the Bank, in accordance with its current processes in order to be able to consider my application and that the Bank's obligation to provide services under this Agreement will not commence until the Bank is fully satisfied and my application is approved.

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## 11.4 SECURITY AND PROVISION OF INFORMATION AGREEMENT

I acknowledge my obligation to complete this Application Form accurately to enable the Bank to verify my identity. On the opening of an account with the Bank, I agree:

- 11.4.1 That the Bank will not be responsible for providing services to any person other than the account holder using the account.
- 11.4.2 To keep secure & confidential each and every password I designate for use in relation to the account.
- 11.4.3 If issued with a cheque book for the account, to keep it in a safe place known only to me and to immediately report to the Bank its having been lost, stolen or accidentally destroyed.
- 11.4.4 To take practical steps to ensure that relevant confidential details concerning the account are shared with as few persons as possible and are not disclosed to persons with no basis for knowing them.
- 11.4.5 To tell the Bank immediately if I think another person has gained access (whether or not authorised) to my password or any other security details.
- 11.4.6 That the Bank can refuse to act solely on oral or emailed instructions and has the right to reverse transactions already undertaken on solely my instructions communicated orally or via email that have not been confirmed by other means.
- 11.4.7 To provide the Bank with any additional information or documentation that it may reasonably require from time to time.
- 11.4.8 To immediately inform the Bank in writing of any changes to my personal details.

## 11.5 AUTHORISED SIGNATORY

I hereby authorise the Bank to act on any instructions (such as cheques and any other payment orders) which it reasonably believes have been issued by me, using the signature given below, which will be valid for all transactions between me and the Bank in relation to any of my sole accounts.

Full Name

Signature

.....

Date (dd/mm/yyyy)

D	D	M	M	Y	Y	Y	Y
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*My signature will remain valid until revoked by my written notice to the Bank.*

## 11.6 DATA PROTECTION

For the purposes of EU (GDPR) and ultimately, UK (Data Protection Act 2018) data protection legislation, Jordan International Bank Plc ("JIB", "we" or "us") of Almack House, 26-28 King Street, London SW1Y 6QW is the data controller responsible for the collection and use of your personal information as set out in our Privacy Policy. Please see link below:

<https://www.jordanbank.co.uk/media/1128/privacy-policy.pdf>

This Privacy Policy explains why and how we process and protect the personal information that you provide to us. It also tells you about your privacy rights and how the law protects you.

When you apply or enquire about a product or service and throughout our relationship with you, you will provide various categories of personal information to us. We collect this personal information to ensure we can efficiently and lawfully provide the relevant product or service to you.

We are committed to providing banking services and want you to have trust and confidence in the way we use your personal information. In order to comply with data protection law, we must manage your personal information fairly, lawfully, and transparently. This will ensure that you are informed about our use of your personal information and your rights in respect of the personal information you provide.

If you have any questions, or want more details about how we use your personal information, or you wish to withdraw your consent at any time, free of charge, where there is no good reason for us continuing to process it (this includes cases where you wish to opt-out from marketing communications that you receive from us) please contact us:

- By email at: [compliance@jordanbank.co.uk](mailto:compliance@jordanbank.co.uk)
- By writing to us, for the attention of our Head Of Compliance: Jordan International Bank Plc, Almack House, 26-28 King Street, London SW1Y 6QW

We reserve the right to change our Privacy Notice from time to time. If we decide to change our Privacy Notice, we will notify you of these changes in writing and will also post an alert on our website.

## GDPR CONSENT

I hereby grant Jordan International Bank Plc and any of its third-party processors authority to process my personal information/data, for the purpose of assessing my application and make decisions as to whether the Bank is able to provide me with the products/services I have requested.

I understand that this is necessary for the Bank to process my personal information/data for the purposes of assessing my application.

I understand that I can find full details of what personal information/data the Bank collects, the purpose for collection and processing, and how I can withdraw my consent from the following link on the Bank's website:

<https://www.jordanbank.co.uk/media/1128/privacy-policy.pdf>

Full Name

Signature

.....

Date (dd/mm/yyyy)

D	D	M	M	Y	Y	Y	Y
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